

**Community Services and Licensing Committee**  
**Community Health and Wellbeing**  
**Schedule of Fees and Charges from 1 April 2024**

Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - March 2025		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Cardiac Rehab Pay As You Go Class	3.70	3.70	3.90	3.90	5.4%
Respiratory Rehab Pay As You Go Class	3.70	3.70	3.90	3.90	5.4%
Better Balance Pay As You Go Class	3.70	3.70	3.90	3.90	5.4%
Cancer Rehab Pay As You Go Class	3.70	3.70	3.90	3.90	5.4%
Mummy & Me Pay As You Go Class	3.70	3.70	3.90	3.90	5.4%
Healthy Lifestyles Class Pass	37.00	37.00	39.00	39.00	5.4%
Healthy Lifestyles Couples Class Pass	58.00	58.00	60.00	60.00	3.4%
Healthy Lifestyles Online Class Pass	23.50	23.50	24.70	24.70	5.1%
GP Referral Class Pass	26.00	26.00	27.30	27.30	5.0%
GP Referral Induction	21.00	21.00	22.00	22.00	4.8%
GP Referral sessional attendance	2.20	2.20	2.30	2.30	4.5%
Better Balance Booklets (per book)	1.00	1.00	1.00	1.00	0.0%
Resistance Bands for Better Balance Clients	1.00	1.00	1.00	1.00	0.0%

**Community Services and Licensing Committee**  
**Community Health and Wellbeing**  
Schedule of Fees and Charges from 1 April 2024

**Proposed increase in fee/charge from previous year**

The class passes are being streamlined to represent that people attend a variety of classes across the healthy lifestyles scheme, so customers only need to buy one pass rather than two.

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

We are a subsidised service however each year we are increasing the number of classes we offer and we aim to generate income to cover costs where possible.

**Details of any discretionary discounts or concessions**

The healthy lifestyles scheme is already discounted so no further discounts are applicable.

**Has any benchmarking or consultation been undertaken?**

We are one of only two councils in the county to offer these type of classes. We benchmark our prices against there's to ensure our prices are conisitant.

**Equality Impact Assessment**

**Budget Impact**

Increases will have a direct corrulation to income however we are unsure how the cost of living will effect our income in the coming year.

**Community Services and Licensing Committee**  
**Community Services - Careline Services**  
Schedule of Fees and Charges from 1 April 2024

Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - March 2025		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Careline monitoring only (VAT Exempt)	98.77	98.77	104.00	104.00	5.3%
Careline monitoring only (not VAT Exempt)	98.77	118.52	104.00	124.80	5.3%
Careline rental (VAT Exempt)	205.20	205.20	216.00	216.00	5.3%
Careline rental (not VAT Exempt)	205.20	246.24	216.00	259.20	5.3%
Pendant purchase (VAT Exempt)	56.54	56.54	59.00	59.00	4.4%
Pendant purchase (not VAT Exempt)	56.54	67.85	59.00	70.80	4.4%
ADSL Fliter	2.25	2.70	2.40	2.90	4.4%
Extension lead	6.78	8.14	7.00	8.40	3.2%

# Community Services and Licensing Committee

## Community Services - Careline Services

### Schedule of Fees and Charges from 1 April 2024

#### **Proposed increase in fee/charge from previous year**

A 5% increase in the service fee from 2023/24.

The introduction of a one off £49.99 installation fee. Stroud District Council do not presently charge for installation however benchmarking has shown most of the other providers in the local area do. This charge can be waived if customers do not have the means to pay the fee (recognised by completion of an Income assessment) and their well being is put at risk if they do not have the alarm installed.

#### **Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Full Cost Recovery

#### **Details of any discretionary discounts or concessions**

None

#### **Has any benchmarking or consultation been undertaken?**

Benchmarking has been undertaken by consultation with several local providers including Cheltenham Borough Council, Forest of Dean District Council, Cotswold District Council and Progress Lifeline providers for Gloucester City Homes tenants.

#### **Equality Impact Assessment**

Please see attached assessment.

#### **Budget Impact**

If the proposal is accepted the income budget will need to be increased by 5% from 2023/24. The service is currently making a small profit however this could be effected if there are a large number of cancellations.

# Community Services and Licensing Committee

## Community Services - Cemeteries

### Schedule of Fees and Charges from 1 April 2024

Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - March 2025		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

#### **In grave for which no “Exclusive Rights of Burial” has been granted**

*Single or Meadow plot – not exceeding 1.5m (5ft) in depth:*

Person 18 years and over (Rights)	416.00	416.00	437.00	437.00	5.0%
Cremated remains (Rights)	296.00	296.00	311.00	311.00	5.1%

*Double – exceeding 1.5m (5ft) in depth but not exceeding 2.1m (7ft):*

Any interment (Rights)	416.00	416.00	437.00	437.00	5.0%
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*Single or Meadow plot – not exceeding 1.5m (5ft) in depth:*

Person 18 years and over (Burial)	489.00	489.00	513.00	513.00	4.9%
Cremated remains (Burial)	142.00	142.00	149.00	149.00	4.9%

*Double – exceeding 1.5m (5ft) in depth but not exceeding 2.1m (7ft):*

Any interment (Burial)	680.00	680.00	715.00	715.00	5.1%
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#### **In grave for which an “Exclusive Rights of Burial” has been granted**

Opening of previously purchased plot – single or meadow	489.00	489.00	513.00	513.00	4.9%
Opening of previously purchased plot – double	680.00	680.00	715.00	715.00	5.1%
Re-opening of previously purchased double plot	489.00	489.00	513.00	513.00	4.9%
Cremated remains in casket	142.00	142.00	149.00	149.00	4.9%

#### **Miscellaneous Charges**

Surcharge for Saturday burials	273.00	273.00	287.00	287.00	5.1%
Purchase of “Exclusive Rights of Burial” purchased prior to burial	482.00	482.00	506.00	506.00	5.0%
Purchase of “Exclusive Rights of Burial” for cremated remains	344.00	344.00	361.00	361.00	4.9%
Search fees (records only)	44.00	44.00	47.00	47.00	6.8%
Cremated remains scattered by Cemetery Staff	44.00	44.00	47.00	47.00	6.8%
Transfer of Grave Rights	44.00	44.00	47.00	47.00	6.8%

*\*Double fees will be charged for non residents*

Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - March 2025		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

### **Monuments, Gravestones and Monument Inscriptions**

Memorial stone with or without plinth not exceeding 1m in height, 60cm width and 30cm depth	230.00	230.00	241.00	241.00	4.8%
A memorial vase only, preferably square or rectangular in shape, to an overall dimension not exceeding 30cm in height and 25cm x 25cm	56.00	56.00	59.00	59.00	5.4%
Additional inscription to a monument	61.00	61.00	64.00	64.00	4.9%
Simple hardwood not exceeding 75cm x 45cm	35.00	35.00	37.00	37.00	5.7%

### *Cremated Remains Section*

Any memorial maximum height 60cm	113.00	113.00	119.00	119.00	5.3%
Plaque in Garden of Remembrance	34.00	34.00	36.00	36.00	5.9%
Purchase and Installation of Post Plaque for Meadow Burial Area	146.00	146.00	153.00	153.00	4.8%

### **Charges for Green Burials**

All burials – single plots only	1,213.00	1,455.60	1,213.00	1,455.60	0.0%
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### *Cremated Remains Interment*

Cremated remains interment	845.00	1,014.00	845.00	1,014.00	0.0%
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**Community Services and Licensing Committee**  
**Community Services - Cemeteries**  
Schedule of Fees and Charges from 1 April 2024

**Proposed increase in fee/charge from previous year**

Generally 5%, although no proposed increased for green burials due to substantial cost differential.

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

Full cost recovery

**Details of any discretionary discounts or concessions**

Non residents pay double.

**Has any benchmarking or consultation been undertaken?**

Not in 2023

**Equality Impact Assessment**

N/A

**Budget Impact**

Negligible

# Community Services and Licensing Committee

## Licensing - Gambling Act 2005

### Schedule of Fees and Charges from 1 April 2024

Description of Charge	Charge		Charge		Change %
	April 2023 - March 2024		April 2024 - March 2025		
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

#### *Premise Licence; New Application*

Small Casino	5,600.00	5,600.00	5,600.00	5,600.00	0.0%
Large Casino	7,000.00	7,000.00	7,000.00	7,000.00	0.0%
Regional Casino	10,500.00	10,500.00	10,500.00	10,500.00	0.0%
Bingo Club	2,450.00	2,450.00	2,450.00	2,450.00	0.0%
Betting Premises (excluding Tracks)	2,100.00	2,100.00	2,100.00	2,100.00	0.0%
Tracks	1,750.00	1,750.00	1,750.00	1,750.00	0.0%
Family Entertainment Centres	1,400.00	1,400.00	1,400.00	1,400.00	0.0%
Adult Gaming Centre	1,400.00	1,400.00	1,400.00	1,400.00	0.0%

#### *Premises Licence; Annual Fee*

Small Casino	3,500.00	3,500.00	3,500.00	3,500.00	0.0%
Large Casino	7,000.00	7,000.00	7,000.00	7,000.00	0.0%
Regional Casino	10,500.00	10,500.00	10,500.00	10,500.00	0.0%
Bingo Club	700.00	700.00	700.00	700.00	0.0%
Betting Premises (excluding Tracks)	420.00	420.00	420.00	420.00	0.0%
Tracks	700.00	700.00	700.00	700.00	0.0%
Family Entertainment Centres	525.00	525.00	525.00	525.00	0.0%
Adult Gaming Centre	700.00	700.00	700.00	700.00	0.0%

#### *Premises Licence; Application to Vary*

Small Casino	2,800.00	2,800.00	2,800.00	2,800.00	0.0%
Large Casino	3,500.00	3,500.00	3,500.00	3,500.00	0.0%
Regional Casino	5,250.00	5,250.00	5,250.00	5,250.00	0.0%
Bingo Club	1,225.00	1,225.00	1,225.00	1,225.00	0.0%
Betting Premises (excluding Tracks)	1,050.00	1,050.00	1,050.00	1,050.00	0.0%
Tracks	875.00	875.00	875.00	875.00	0.0%
Family Entertainment Centres	700.00	700.00	700.00	700.00	0.0%
Adult Gaming Centre	700.00	700.00	700.00	700.00	0.0%

#### *Premise Licence; Application to Transfer*

Small Casino	1,260.00	1,260.00	1,260.00	1,260.00	0.0%
Large Casino	1,505.00	1,505.00	1,505.00	1,505.00	0.0%
Regional Casino	4,550.00	4,550.00	4,550.00	4,550.00	0.0%
Bingo Club	840.00	840.00	840.00	840.00	0.0%
Betting Premises (excluding Tracks)	840.00	840.00	840.00	840.00	0.0%
Tracks	665.00	665.00	665.00	665.00	0.0%
Family Entertainment Centres	665.00	665.00	665.00	665.00	0.0%
Adult Gaming Centre	840.00	840.00	840.00	840.00	0.0%

#### *Premises Licence; Application for Re-instatement*

Small Casino	1,260.00	1,260.00	1,260.00	1,260.00	0.0%
Large Casino	1,505.00	1,505.00	1,505.00	1,505.00	0.0%



Description of Charge	Charge		Charge		Change %
	April 2023 - March 2024		April 2024 - March 2025		
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Regional Casino	4,550.00	4,550.00	4,550.00	4,550.00	0.0%
Bingo Club	840.00	840.00	840.00	840.00	0.0%
Betting Premises (excluding Tracks)	840.00	840.00	840.00	840.00	0.0%
Tracks	665.00	665.00	665.00	665.00	0.0%
Family Entertainment Centres	665.00	665.00	665.00	665.00	0.0%
Adult Gaming Centre	840.00	840.00	840.00	840.00	0.0%

*Premises Licence; Application for Provisional Statement*

Small Casino	5,600.00	5,600.00	5,600.00	5,600.00	0.0%
Large Casino	7,000.00	7,000.00	7,000.00	7,000.00	0.0%
Regional Casino	10,500.00	10,500.00	10,500.00	10,500.00	0.0%
Bingo Club	2,450.00	2,450.00	2,450.00	2,450.00	0.0%
Betting Premises (excluding Tracks)	2,100.00	2,100.00	2,100.00	2,100.00	0.0%
Tracks	1,750.00	1,750.00	1,750.00	1,750.00	0.0%
Family Entertainment Centres	1,400.00	1,400.00	1,400.00	1,400.00	0.0%
Adult Gaming Centre	1,400.00	1,400.00	1,400.00	1,400.00	0.0%

*Premises Licence; New licence application for Provisional Statement Holders*

Small Casino	2,100.00	2,100.00	2,100.00	2,100.00	0.0%
Large Casino	3,500.00	3,500.00	3,500.00	3,500.00	0.0%
Regional Casino	5,600.00	5,600.00	5,600.00	5,600.00	0.0%
Bingo Club	840.00	840.00	840.00	840.00	0.0%
Betting Premises (excluding Tracks)	840.00	840.00	840.00	840.00	0.0%
Tracks	665.00	665.00	665.00	665.00	0.0%
Family Entertainment Centres	665.00	665.00	665.00	665.00	0.0%
Adult Gaming Centre	840.00	840.00	840.00	840.00	0.0%

*All Premises Types*

Copy of Licence	25.00	25.00	25.00	25.00	0.0%
Notification of Change	35.00	35.00	35.00	35.00	0.0%

*Permits; New Applications*

FEC Gaming Machine Permit	300.00	300.00	300.00	300.00	0.0%
Prize Gaming Permit	300.00	300.00	300.00	300.00	0.0%
Club Gaming Permit	200.00	200.00	200.00	200.00	0.0%
Club Machine Permit	200.00	200.00	200.00	200.00	0.0%
Licensed Premise Gaming Machine Permit	150.00	150.00	150.00	150.00	0.0%

*Permits; Fast Track Application Fee*

Club Gaming Permit	100.00	100.00	100.00	100.00	0.0%
Club Machine Permit	100.00	100.00	100.00	100.00	0.0%

*Permits; Renewal Fee – 10 years*

FEC Gaming Machine Permit	300.00	300.00	300.00	300.00	0.0%
Prize Gaming Permit	300.00	300.00	300.00	300.00	0.0%
Club Gaming Permit	200.00	200.00	200.00	200.00	0.0%
Club Machine Permit	200.00	200.00	200.00	200.00	0.0%

*Permits; Annual Fee*

Description of Charge	Charge		Charge		Change %
	April 2023 - March 2024		April 2024 - March 2025		
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

Club Gaming Permit	50.00	50.00	50.00	50.00	0.0%
Club Machine Permit	50.00	50.00	50.00	50.00	0.0%
Licensed Premises Gaming Machine Permit	50.00	50.00	50.00	50.00	0.0%

*Permits; Transfer*

Licensed Premise Gaming Machine Permit	25.00	25.00	25.00	25.00	0.0%
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*Permits; Variation*

Club Gaming Permit	100.00	100.00	100.00	100.00	0.0%
Club Machine Permit	100.00	100.00	100.00	100.00	0.0%
Licensed Premise Gaming Machine Permit	100.00	100.00	100.00	100.00	0.0%

*Permits; Notification of Change of Name*

FEC Gaming Machine Permit	25.00	25.00	25.00	25.00	0.0%
Prize Gaming Permit	25.00	25.00	25.00	25.00	0.0%
Licensed Premise Gaming Machine Permit	25.00	25.00	25.00	25.00	0.0%

*Permits; All*

Copy of Permit	15.00	15.00	15.00	15.00	0.0%
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*Small Society Lottery Registration*

New Application	40.00	40.00	40.00	40.00	0.0%
Annual Fee	20.00	20.00	20.00	20.00	0.0%

*Notifications and Notices*

Licensed Premises Gaming Machine Notification	50.00	50.00	50.00	50.00	0.0%
Temporary Use Notice	500.00	500.00	500.00	500.00	0.0%
Occasional Use Notice	0.00	0.00	0.00	0.00	0.0%

# Community Services and Licensing Committee

## Licensing - Gambling Act 2005

### Schedule of Fees and Charges from 1 April 2024

<b>Proposed increase in fee/charge from previous year</b>
No change

<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
Statutory cap on fees relating to premises licences under the Gambling Act 2005. Stroud District Council fees were set in 2006 on an estimated cost recovery basis. Review of the fees indicates that they still adequately cover costs. There are only 6 current premises licences. The fees for permits, notifications and registrations under the Gambling Act 2005 are set nationally in the Gambling Act Regulations and have not increased since the Act came into force

<b>Details of any discretionary discounts or concessions</b>
None

<b>Has any benchmarking or consultation been undertaken?</b>
No

<b>Equality Impact Assessment</b>
No

<b>Budget Impact</b>
The fees are remaining the same but as there are only 6 premises licences it will have minimal budget impact. The fees for permits cannot be increase as they are set in statute so income will not reflect increase in costs due to inflation and wage increases

## Community Services and Licensing Committee

### Licensing - Licensing Act 2003

#### Schedule of Fees and Charges from 1 April 2024

Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - March 2025		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

#### *Premises Licence/Club Premises Certificates - New Application and Major Variation*

Band A No rateable value to £4,300	£100.00	£100.00	£100.00	£100.00	0.0%
Band B £4,301 - £33,000	£190.00	£190.00	£190.00	£190.00	0.0%
Band C £33,001 – £87,000	£315.00	£315.00	£315.00	£315.00	0.0%
Band D £87,001 – £125,000	£450.00	£450.00	£450.00	£450.00	0.0%
Band E £125,001 and above	£635.00	£635.00	£635.00	£635.00	0.0%
Band D where premises primarily sell alcohol (Premises Licences only)	£900.00	£900.00	£900.00	£900.00	0.0%
Band E where premises primarily sell alcohol (Premises Licences only)	£1,905.00	£1,905.00	£1,905.00	£1,905.00	0.0%

#### *Premises Licence/Club - Premises Certificates Annual Fee*

Band A No rateable value to £4,300	£70.00	£70.00	£70.00	£70.00	0.0%
Band B £4,301 - £33,000	£180.00	£180.00	£180.00	£180.00	0.0%
Band C £33,001 – £87,000	£295.00	£295.00	£295.00	£295.00	0.0%
Band D £87,001 – £125,000	£320.00	£320.00	£320.00	£320.00	0.0%
Band E £125,001 and above	£350.00	£350.00	£350.00	£350.00	0.0%
Band D where premises primarily sell alcohol (Premises Licences only)	£640.00	£640.00	£640.00	£640.00	0.0%
Band E where premises primarily sell alcohol (Premises Licences only)	£1,050.00	£1,050.00	£1,050.00	£1,050.00	0.0%

#### *Premises Licence - New Applications and Major Variations - Extra Fee for Large Events*

5,000 – 9,999	£1,000.00	£1,000.00	£1,000.00	£1,000.00	0.0%
10,000 – 14,999	£2,000.00	£2,000.00	£2,000.00	£2,000.00	0.0%
15,000 - 19,999	£4,000.00	£4,000.00	£4,000.00	£4,000.00	0.0%
20,000 - 29,999	£8,000.00	£8,000.00	£8,000.00	£8,000.00	0.0%
30,000 - 39,999	£16,000.00	£16,000.00	£16,000.00	£16,000.00	0.0%
40,000 - 49,999	£24,000.00	£24,000.00	£24,000.00	£24,000.00	0.0%
50,000 - 59,999	£32,000.00	£32,000.00	£32,000.00	£32,000.00	0.0%
60,000 - 69,999	£40,000.00	£40,000.00	£40,000.00	£40,000.00	0.0%
70,000 - 79,999	£48,000.00	£48,000.00	£48,000.00	£48,000.00	0.0%
80,000 - 89,999	£56,000.00	£56,000.00	£56,000.00	£56,000.00	0.0%
90,000 and over	£64,000.00	£64,000.00	£64,000.00	£64,000.00	0.0%

#### *Premises Licence - Annual Fee - Extra Fee for Large Events*

5,000 – 9,999	£500.00	£500.00	£500.00	£500.00	0.0%
10,000 – 14,999	£1,000.00	£1,000.00	£1,000.00	£1,000.00	0.0%
15,000 - 19,999	£2,000.00	£2,000.00	£2,000.00	£2,000.00	0.0%
20,000 - 29,999	£4,000.00	£4,000.00	£4,000.00	£4,000.00	0.0%
30,000 - 39,999	£8,000.00	£8,000.00	£8,000.00	£8,000.00	0.0%
40,000 - 49,999	£12,000.00	£12,000.00	£12,000.00	£12,000.00	0.0%
50,000 - 59,999	£16,000.00	£16,000.00	£16,000.00	£16,000.00	0.0%
60,000 - 69,999	£20,000.00	£20,000.00	£20,000.00	£20,000.00	0.0%
70,000 - 79,999	£24,000.00	£24,000.00	£24,000.00	£24,000.00	0.0%
80,000 - 89,999	£28,000.00	£28,000.00	£28,000.00	£28,000.00	0.0%
90,000 and over	£32,000.00	£32,000.00	£32,000.00	£32,000.00	0.0%

#### *Premises Licence/Club Premises Certificates - Other Fees*

Minor variation application	£89.00	£89.00	£89.00	£89.00	0.0%
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Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - March 2025		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
	Application by Community premises to display designated premises supervisor	£23.00	£23.00	£23.00	
Theft, loss, etc of premises licence or summary	£10.50	£10.50	£10.50	£10.50	0.0%
Application for provisional statement where premises being built, etc	£315.00	£315.00	£315.00	£315.00	0.0%
Notification of change of name or address	£10.50	£10.50	£10.50	£10.50	0.0%
Application to vary licence to specify individual as premises supervisor	£23.00	£23.00	£23.00	£23.00	0.0%
Application for transfer of premises licence	£23.00	£23.00	£23.00	£23.00	0.0%
Interim authority notice following death etc of licence holder	£23.00	£23.00	£23.00	£23.00	0.0%
Notification of change of name or alteration of rules of club	£10.50	£10.50	£10.50	£10.50	0.0%
Change of relevant registered address of club	£10.50	£10.50	£10.50	£10.50	0.0%
Right of freeholder etc to be notified of licensing matters	£21.00	£21.00	£21.00	£21.00	0.0%

*Personal Licence*

Application for a grant or renewal of personal licence	£37.00	£37.00	£37.00	£37.00	0.0%
Notification of change of name or address	£10.50	£10.50	£10.50	£10.50	0.0%
Theft, loss etc. of personal licence	£10.50	£10.50	£10.50	£10.50	0.0%

*Temporary Event Notice*

Temporary event notice	£21.00	£21.00	£21.00	£21.00	0.0%
Theft, loss etc. of temporary event notice	£10.50	£10.50	£10.50	£10.50	0.0%

**Community Services and Licensing Committee**  
**Licensing - Licensing Act 2003**  
Schedule of Fees and Charges from 1 April 2024

**Proposed increase in fee/charge from previous year**

No Change

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

All fees for licences and permissions issued under the Licensing Act 2003 are set in statute. There has been no change in the fees since 2004

**Details of any discretionary discounts or concessions**

None

**Has any benchmarking or consultation been undertaken?**

Not relevant

**Equality Impact Assessment**

No

**Budget Impact**

The fees for annual fees and new applications for licences and other permissions cannot be increase as they are set in statute. So income will remain the same and will not reflect increase in costs due to inflation and wage increases. There are approximately 450 current issued licences.

# Community Services and Licensing Committee

## Licensing - Scrap Metal Dealers

### Schedule of Fees and Charges from 1 April 2024

Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - March 2025		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
	New Application Site Licence - 3 years	430.00	430.00	451.50	
Renewal Application Site Licence - 3 years	247.00	247.00	259.00	259.00	4.9%
New Application Collectors Licence - 3 years	286.00	286.00	300.00	300.00	4.9%
Renewal Application Collectors licence - 3 years	178.00	178.00	187.00	187.00	5.1%
Variation Collector to Site	75.00	75.00	79.00	79.00	5.3%
Variation Site to Collector	40.00	40.00	42.00	42.00	5.0%
Change of Name on Licence	17.00	17.00	18.00	18.00	5.9%
Replacement or Additional Licences	11.50	11.50	12.00	12.00	4.3%

# Community Services and Licensing Committee

## Licensing - Scrap Metal Dealers

### Schedule of Fees and Charges from 1 April 2024

<b>Proposed increase in fee/charge from previous year</b>
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5.0%
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<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
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Full cost recovery - increase in line with inflation
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<b>Details of any discretionary discounts or concessions</b>
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None
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<b>Has any benchmarking or consultation been undertaken?</b>
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No
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<b>Equality Impact Assessment</b>
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No
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<b>Budget Impact</b>
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The number of scrap metal dealer licences issued by Stroud District Council is 12 . The licences are renewed every 3 years. A 5% increase on average reflects the rate of inflation and the annual increase in costs but will have minimal impact on the budget
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**Community Services and Licensing Committee**  
**Licensing - Sex Establishments**  
 Schedule of Fees and Charges from 1 April 2024

Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - March 2025		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
New/Variation Application	6,038.00	6,038.00	6,340.00	6,340.00	5.0%
Renewal/Transfer	2,954.00	2,954.00	3,102.00	3,102.00	5.0%

# Community Services and Licensing Committee

## Licensing - Sex Establishments

### Schedule of Fees and Charges from 1 April 2024

<b>Proposed increase in fee/charge from previous year</b>
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5.0%
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<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
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Full cost recovery in line with inflation
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<b>Details of any discretionary discounts or concessions</b>
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No
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<b>Has any benchmarking or consultation been undertaken?</b>
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No
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<b>Equality Impact Assessment</b>
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No
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<b>Budget Impact</b>
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None - no licences issued under Sex Establishment legislation
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## Community Services and Licensing Committee

### Licensing - Street Trading

#### Schedule of Fees and Charges from 1 April 2024

Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - March 2025		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Consultation New/Variation Application – Mobile Consent	46.00	46.00	48.00	48.00	4.3%
Consulation New/Variation Application – Static Consent	174.00	174.00	183.00	183.00	5.2%
Mobile Trader - Per Quarter	168.00	168.00	176.50	176.50	5.1%
Mobile Trader - Per Annum	614.00	614.00	644.00	644.00	4.9%
Static Traders Band - Per Quarter	373.00	373.00	391.50	391.50	5.0%
Static Traders Band - Per Annum	1,227.00	1,227.00	1,288.00	1,288.00	5.0%
Short Term Consent - Granted for a period of up to 7 days	37.00	37.00	39.00	39.00	5.4%
Short Term Consent - Additional Days	5.25	5.25	5.50	5.50	4.8%
Market Consent Per Annum for 1 day per week.	1,102.00	1,102.00	1,157.00	1,157.00	5.0%
Short Term Consent - Community Event	16.00	16.00	16.50	16.50	3.1%

# Community Services and Licensing Committee

## Licensing - Street Trading

### Schedule of Fees and Charges from 1 April 2024

<b>Proposed increase in fee/charge from previous year</b>
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5.0%
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Static trading was in two Bands. Band A town centres and Band B all other areas - however the cost of processing is identical for the two bands. It is proposed to just have a single fee based on Band B. Retaining a higher Band A could result in challenge from an applicant for justification of the higher cost. There are currently no consents issued under Band A
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<b>Basis of charge (eg full cost recovery, statutory charge, subsidised service)</b>
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Full cost recovery based on inflation
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<b>Details of any discretionary discounts or concessions</b>
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None
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<b>Has any benchmarking or consultation been undertaken?</b>
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No
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<b>Equality Impact Assessment</b>
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No
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<b>Budget Impact</b>
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The number of street trading consents issued is 21. A 5% increase reflects the rate of inflation and the annual increase in costs and will ensure the fee income covers the cost. Due to low numbers it will have minimal impact on the budget. Removing Band A for static consents will have no budget
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## Community Services and Licensing Committee

### Licensing - Taxis and Private Hire

#### Schedule of Fees and Charges from 1 April 2024

Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - March 2025		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
Driver licence - New Application 1 year	160.00	160.00	160.00	160.00	0.0%
Driver licence - New Application 3 year	280.00	280.00	298.00	298.00	6.4%
Driver licence - Renewal 1 year	89.00	89.00	94.00	94.00	5.6%
Driver licence - Renewal 3 year	225.00	225.00	238.00	238.00	5.8%
Written Knowledge Test - Taxi Driver only	65.00	65.00	66.00	66.00	1.5%
Replacement badge	10.50	10.50	14.00	14.00	33.3%
Vehicle Licence - New Application 1 Year (inc plate)	169.00	169.00	176.00	176.00	4.1%
Vehicle Licence - Renewal 1 year	140.00	140.00	148.00	148.00	5.7%
Transfer (ownership or HCV to PHV) of vehicle licence	34.00	34.00	34.00	34.00	0.0%
Change of Vehicle	50.00	50.00	52.00	52.00	4.0%
Change of Registration of Vehicle	28.00	28.00	28.00	28.00	0.0%
Replacement plate	15.00	15.00	16.00	16.00	6.7%
Bracket	11.00	11.00	11.00	11.00	0.0%
Plate Deposit	25.00	25.00	25.00	25.00	0.0%
Private Hire Plate Exemption	53.00	53.00	53.00	53.00	0.0%
Private Hire Plate Exemption Renewal	27.00	27.00	27.00	27.00	0.0%
Operator New App 1 year	148.00	148.00	148.00	148.00	0.0%
Operator New App 5 year	468.00	468.00	478.00	478.00	2.1%
Operator Renewal 1 year	122.00	122.00	122.00	122.00	0.0%
Operator Renewal 5 year	420.00	420.00	445.00	445.00	6.0%

**Community Services and Licensing Committee**  
**Licensing - Taxis and Private Hire**  
Schedule of Fees and Charges from 1 April 2024

**Proposed increase in fee/charge from previous year**

On average between 5% and 6%

**Basis of charge (eg full cost recovery, statutory charge, subsidised service)**

A costing exercise has been undertaken using an audit approved costing matrix which identifies costs for each licence application type. The fees for 2023-2024 have been increased to a level aimed to recover costs but not make any profit. Regulations prevent any profit being made from licensing fees. Taxi licence fees were frozen in 2021 and 2022 to support the taxi trade with the difficulties they faced during the covid-19 pandemic. Account has been taken of benchmarking and inflation to ensure that fees are not being increased in a single year by unreasonable amounts. However, taxi and private hire fees are still not completely covering costs but are slowly catching up. Some savings have been made in Officer time by outsourcing the making up of plates and badges although this has increased costs on consumables. The individual costings for each licence type reflect this.

**Details of any discretionary discounts or concessions**

None

**Has any benchmarking or consultation been undertaken?**

Yes the proposed Stroud District Council fees have been benchmarked against other Gloucestershire Licensing Authorities and adjusted slightly to bring them closer in line with the other authorities. However Stroud District Council fees are primarily based on Stroud District Council costs.

**Equality Impact Assessment**

No

**Budget Impact**

The increase in fees will help to get income from taxi and private hire licence fees closer to the cost of administrating the function

**Community Services and Licensing Committee**  
**Licensing - Pavement Licences**  
 Schedule of Fees and Charges from 1 April 2024

Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - March 2025		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
New Application	100.00	100.00	100.00	100.00	0.0%

# Community Services and Licensing Committee

## Licensing - Pavement Licences

### Schedule of Fees and Charges from 1 April 2024

#### Proposed increase in fee/charge from previous year

This a temporary Licensing Regime introduced as part of the Governments Covid 19 recovery plans. There is a statutory cap of £100. The temporary regime will end September 2024. Government will be replacing it with a permanent Pavement Licensing regime which will have a higher fees cap and a renewal fee cap

#### Basis of charge (eg full cost recovery, statutory charge, subsidised service)

Statutory Cap

#### Details of any discretionary discounts or concessions

None

#### Has any benchmarking or consultation been undertaken?

In Gloucestershire Authorities all are set at the statutory Cap

#### Equality Impact Assessment

No

#### Budget Impact

The number of temporary pavement licences issued is 5. The fees is already set at the Statutory cap and cannot be increased, however, due to low numbers it will have minimal impact on the budget



# Community Services and Licensing Committee

## Museum in the Park

### Schedule of Fees and Charges from 1 April 2024

Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - March 2025		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

Museum Admission (donations welcome)	0.00	0.00	0.00	0.00	N/A
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#### Venue Hire

Walled Garden & Pavilion Hire for Evening Functions & Parties (prices start at)	416.67	500.00	416.67	500.00	0.0%
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#### Learning Pavilion Venue Hire

- per half day	125.00	150.00	125.00	150.00	0.0%
- per day	250.00	300.00	250.00	300.00	0.0%

#### Gallery 2 Venue Hire

- per half day	79.17	95.00	79.17	95.00	0.0%
- per day	104.17	125.00	104.17	125.00	0.0%
- Evenings per hour (Monday-outside Museum opening hours)	50.00	60.00	50.00	60.00	0.0%
- Educational Course bookings	45.83	55.00	45.83	55.00	0.0%

#### Refreshments

- Tea & Coffee per person	2.08	2.50	3.33	4.00	60.0%
- Tea, Coffee & Biscuits per person	2.50	3.00	3.75	4.50	50.0%
Use of Flipchart stand, paper & pens	4.17	5.00	5.00	6.00	20.0%

#### Museum Venue Hire-Evening events-per hour

- Hire of Gallery 2	50.00	60.00	50.00	60.00	0.0%
- Hire of Garden Pavilion	50.00	60.00	50.00	60.00	0.0%
- Hire of above plus access to Mansion House	100.00	120.00	100.00	120.00	0.0%

#### Collection Charges

Deposition of archaeological archives-per unit	30.00	36.00	30.00	36.00	0.0%
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**Charges vary for collections study group visits, photographic & research services and use of Museum for location filming/photo shoots**

Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - March 2025		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	

*Learning - e.g. Schools*

Class visits per pupil, minimum charge £50, maximum pupils 30	4.00	4.00	4.00	4.00	0.0%
Remote Learning Package: per fortnight, per class	40.00	40.00	50.00	50.00	25.0%
Hire of Time Boxes - per fortnight	15.00	15.00	15.00	15.00	0.0%

**Additional charges may apply if external educators are included in onsite or online sessions, or if more than one class uses the same remote learning package. Such additional charges will always be discussed in advance.**

*Group Visits, Tours & Community Outreach Talks*

Self-guided group visit	0.00	0.00	0.00	0.00	0.0%
Self-guided group visit with tea, coffee, biscuits, welcome talk/local history slideshow (per person)	6.00	6.00	3.50	3.50	-41.7%
Evening group visit & museum tour/talk (per person)	10.00	10.00	7.50	7.50	-25.0%

*Community Outreach talks and object handling*

- per session between 9am and 5pm	50.00	50.00	50.00	50.00	0.0%
- per session outside hours above	60.00	60.00	60.00	60.00	0.0%

*Gallery Hire for Art Exhibitions*

Exclusive hire of Gallery one for Art Exhibitions (per week)	745.83	895.00	745.83	895.00	0.0%
Shared use of Gallery one for Art Exhibitions (per exhibition)	291.67	350.00	291.67	350.00	0.0%
Museum Freelance Technician/ Curator (per hour)	25.00	30.00	25.00	30.00	0.0%
Printing exhibition labels & A2 Introduction panel (per exhibition)	29.17	35.00	29.17	35.00	0.0%
Gallery hire for evening private view (per hour)	50.00	60.00	50.00	60.00	0.0%
Use of Gallery Two for 2D Art/ Local History Exhibitions	0.00	0.00	0.00	0.00	0.0%

*Photocopying - per copy*

- A4 B&W	0.08	0.10	0.13	0.15	50.0%
- A3 B&W	0.21	0.25	0.25	0.30	20.0%
- A4 Colour	0.42	0.50	0.42	0.50	0.0%
- A3 Colour	0.83	1.00	0.83	1.00	0.0%

*Laminating - per sheet*

- A4	0.83	1.00	0.96	1.15	15.0%
- A3	1.67	2.00	1.92	2.30	15.0%

# Community Services and Licensing Committee

## Museum in the Park

### Schedule of Fees and Charges from 1 April 2024

#### Proposed increase in fee/charge from previous year

Increase to refreshments so in keeping with café increase in 23/24  
Guided tours and refreshments split out meaning an overall increase in charges.  
Remote Learning raised to £50 to match minimum charge of class visit

#### Basis of charge (eg full cost recovery, statutory charge, subsidised service)

Charges are variable across the service, some set in consultation with other museums, some local, some in response to customer demand. Often they form the basis of discussion with customers (e.g. hire of gallery for exhibition). Corporate price increases are reflected in budget setting even if the fees and charges are not increased (i.e. 'sell' more to meet the target).

#### Details of any discretionary discounts or concessions

Art Fund Members get 10% off as part of National Art Pass  
Occasional offers for museum members.  
SDC staff and volunteers get 10% off in shop and café

#### Has any benchmarking or consultation been undertaken?

For some charges e.g. Archaeological deposits, price per head for pupils.

#### Equality Impact Assessment

#### Budget Impact

# Community Services and Licensing Committee

## The Pulse

### Schedule of Fees and Charges from 1 April 2024

Description of Charge	Charge April 2023 - March 2024		Charge April 2024 - October 2024		Change %
	£ Exc VAT	£ Inc VAT	£ Exc VAT	£ Inc VAT	
School Swim-School swimming lessons per child	1.40	1.40	1.45	1.45	3.6%
School Swim-Price per school if they bring less than 22 children	29.45	29.45	30.50	30.50	3.6%
School fitness classes	2.20	2.20	2.30	2.30	4.5%
School instructor fee per 30 minutes	16.00	16.00	16.80	16.80	5.0%
Lifeguard hire for 30 minutes	14.00	14.00	14.70	14.70	5.0%
Standard swim price	3.75	4.50	5.00	5.00	11.1%
concessions swim price	2.25	2.70	3.00	3.00	11.1%
Monthly swim membership	24.50	29.40	34.00	34.00	15.6%
Annual swim card Adult	234.17	281.00	290.00	290.00	3.2%
Adult per lesson	6.60	6.60	7.20	7.20	9.1%
Child Swimming lesson	6.60	6.60	7.20	7.20	9.1%
Direct Debit fee for lessons	27.50	27.50	30.00	30.00	9.1%
Hire of instructor other	26.00	31.20	32.50	32.50	4.2%
Parent & Toddler	4.58	5.50	6.00	6.00	9.2%
Pool Hire (per hour)	51.17	61.40	54.17	65.00	4.9%
Party Pack (45 mins) standard	90.00	108.00	110.00	110.00	1.9%
Slippery slide and Aqua Glide	39.17	47.00	47.00	47.00	0.0%
Splat	21.67	26.00	26.00	26.00	0.0%
Rafts, shapes, stepping stones	18.00	21.60	22.00	22.00	1.9%
Exterminator	62.50	75.00	75.00	75.00	0.0%
Private Tuition (1:1 ratio)	16.90	16.90	18.00	18.00	6.5%
Private Tuition (1:2 ratio)	19.90	19.90	21.50	21.50	8.0%
Private Tuition (1:3 ratio)	22.90	22.90	23.50	23.50	2.6%
Water fitness classes	6.50	6.50	7.00	7.00	7.7%
Water Fitness class concessions	4.00	4.00	4.20	4.20	5.0%
Fitness classes at Pulse	7.20	7.20	8.00	8.00	11.1%
Fitness class concessions in Pulse	4.30	4.30	4.80	4.80	11.6%
Spin classes	6.80	6.80	8.00	8.00	17.6%
Spin express	5.15	5.15	5.50	5.50	6.8%
Yoga/Pilates/Tai chi	8.85	8.85	9.30	9.30	5.1%
Yoga/Pilates/Tai chi - concessions	5.35	5.35	5.60	5.60	4.7%
30 minute classes	4.65	4.65	4.90	4.90	5.4%
concessions	2.80	2.80	3.00	3.00	7.1%
Shower	4.42	5.30	5.50	5.50	3.7%
Inflatable Session	4.42	5.30	5.90	5.90	11.2%
Inflatable Session-concessions	2.75	3.30	3.60	3.60	9.1%
Prescribed exercise plan	21.00	21.00	22.00	22.00	4.8%
Exercise referral class	2.20	2.20	2.30	2.30	4.5%
Specialist class - cardiac and respiratory	3.70	3.70	3.90	3.90	5.4%
Monthly Leisure Pass (rolling DD)	35.00	42.00	45.00	45.00	7.1%
Student Leisure Pass	23.75	28.50	30.00	30.00	5.3%
Annual membership students	238.33	290.00	305.00	305.00	5.2%
Adult Annual Membership	364.17	437.00	460.00	460.00	5.3%
Couple Annual Membership	649.17	779.00	828.00	828.00	6.3%
Direct Debit joining fee	26.25	31.50	31.50	31.50	0.0%
Off Peak Membership monthly	31.67	38.00	40.00	40.00	5.3%
Off Peak annual new member	312.50	384.00	400.00	400.00	4.2%
One off monthly	40.75	48.90	52.00	52.00	6.3%
Induction	7.20	7.20	7.50	7.50	4.2%
Body trax consultation	22.50	22.50	22.50	22.50	0.0%
Body trax use of scales with results not analysed	5.75	5.75	5.75	5.75	0.0%
Studio Parties	62.50	75.00	79.00	79.00	5.3%
Gym Session	6.90	6.90	7.30	7.30	5.8%

# Community Services and Licensing Committee

## The Pulse

### Schedule of Fees and Charges from 1 April 2024

#### Proposed increase in fee/charge from previous year

A variable increase is proposed for fees this year in order to both counter rising operational costs and bring us in line with other leisure centres in the wider Gloucestershire area. Utility bills (for which we are a high use centre) have escalated now and going forward we have some uncertainty around Electricity useage following instalation of air source heat pumps. Price sampling has also taken place to include 3 local leisure centres to provide a comparison and increases suggested to bring us much closer the average of these other centres.

#### Basis of charge (e.g. full cost recovery, statutory charge, subsidised service)

We are a subsidised service however each year we aim to be operationally self sufficient. Chargeable income is being increased to match expected expenditure.

#### Details of any discretionary discounts or concessions

The concessions for swimming and classes is based upon Stroud District Councils district wide concessions scheme.

#### Has any benchmarking or consultation been undertaken?

The prices were benchmarked against 3 other leisure centres including Stratford Park Leisure Centres current prices.

#### Equality Impact Assessment

Percentage increases have only been implemented where our evidence based approach has shown us to be charging below other sites in our locality. 50% of our pricing structure will be below the 5% targeted increase. This approach has been taken during the 2024/25 years so as not to present barriers to participation or disadvantage any protected groups from participation during times of national financial uncertainty.

#### Budget Impact

Increases will have a direct correlation to income however at the time of writing it has been impossible to fully quantify the full impact from the continued cost of living crisis in terms of usage, utilities and staffing costs.